Team Meeting

2 February 2024 / 7:00 - 8:00 PM / ZOOM

# Attendees

Luis Diaz, Ryan Freed, Yusuf Hossain, Peter Zhang

# Agenda

## Last Meeting Follow-up

1. N/A.

## New Business

1. Review the lab manual.
2. Read sample CONOPS
3. Delegate CONOPS for each member
4. Discuss potentially scheduling a meeting with Dr. Lusher
5. Discuss what parts to buy

# Notes

* Discuss what happened in the meeting.
* **Lab Manual**: What is this?
  + Main points from conversation.
* Etc.

# Action Items

1. **What needs to be done** **:** who will do it (Everyone or a few people or one person).
   * How it will be done.
2. Etc.
3. Research: Peter Zhang:
   * Look up

# Next Meeting Agenda

When and what needs to be done next time.